

**PRIVACY POLICY FOR SCIENTIFIC AND SUPPORT STAFF BENEVOLENT ASSOCIATION (SSSBA) INC.**

**Our Commitment to Privacy**

SSSBA knows that you care how information about you is used and shared, and we appreciate you trusting that we will do so carefully and sensibly. To better protect your privacy, we provide this Privacy Policy explaining our online information practices and the choices you can make about the way your information is collected and used on this website. The information below explains our policy regarding your privacy and the [www.compassioninscience.com.au](http://www.compassioninscience.com.au) website. By visiting 'www.compassioninscience.com.au' you are accepting the practices described in this Privacy Notice.

**What Personally Identifiable Information is Collected on this Site?**

When you visit our website, you may provide us with personal information (such as name, address, e-mail address, telephone numbers and/or credit/debit card information) that you knowingly choose to disclose, which is collected on an individual basis for various purposes. These purposes include registering to receive e-mail newsletters or other materials, requesting further information from us about projects and services, donating to us, ordering merchandise, making requests, submitting a form on our website, or simply asking a question. We receive and store any information you enter on our website or give us in any other way. We ask for personal information so that we can fulfill your request and return your message. This information is retained and used in accordance with existing laws, rules, regulations, and other policies. SSSBA does not collect personal information from you unless you provide it to us. If you choose not to provide any of that information, we may not be able to fulfill your request or complete your order, but you will still be free to browse the other sections of the websites owned and administered by SSSBA. This means that you can visit our site without telling us who you are or revealing any personally identifiable information about yourself.

**The Way We Use Information**

When you supply information about yourself for a specific purpose, we use the information for only that purpose (such as to provide the service or information you have requested). For example, you may be asked to give us individual information to receive information, to become a member of SSSBA, to make a donation, or to purchase merchandise. You can register with our website if you would like to receive updates. Information you submit on our website will not be used for this purpose unless you fill out the registration form. We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

SSSBA does not sell, rent, give-away or share its e-mail addresses or other information

with outside sources. Should any material changes be made to the ways in which we use personally identifiable information, SSSBA will take reasonable measures to obtain e-mail consent from you. We will also post the changes to our use of personally identifiable information on our site at least 30 days prior to a change.

**Our Commitment to Data Security**

Personally identifiable information is not publicly accessible. To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online. Additionally, sensitive data such as financial transactions are protected by Fraud Detection Measures as implemented by the PayPal Australia Ltd. system.

**Choice/Opt-Out**

If you have registered to receive e-mail communications from us and later change your mind, you may contact us to have your name removed from our distribution lists by sending an e-mail to [SSSBA\\_charity@outlook.com](mailto:SSSBA_charity@outlook.com).

**Correct/Update**

If you would like to verify the data we have received from you or to make corrections to it, you may contact us directly at the e-mail and mail addresses provided above.

**What Anonymous Information is Collected on this Site?**

Anonymous information is collected for every visit to this site. This may include pages viewed, date and time, and browser type. We do not make any association between this information and a visitor's identity.

**Automatic Information**

When you visit our website, our servers may log basic information corresponding to pages you have visited. This information is stored primarily to track the effectiveness of our website.

**How does this Site use Cookies?**

Cookies are simple text files stored by your web browser that provide a method of distinguishing among visitors to the website. SSSBA uses cookies to identify your browser as you visit pages on the SSSBA website. Cookies created on your computer by using our website do not contain personally identifiable information and do not compromise your privacy or security. Cookies allow SSSBA to gather anonymous information.

### **Online Registration Information**

You will provide us with information about yourself when you register for fundraising or donations. This information is not used for any other purpose than to fulfil your request and is not shared with outside parties. However, visitors should be aware that information collected through the SSSBA web site may be subject to examination if required by law and inspection if such information is a public record or not otherwise protected from disclosure.

### **Links**

This website may contain links to other Web sites. Please note that when you click on one of these links, you are entering another site. We encourage you to read the privacy statements of these linked websites as their privacy policy may differ from ours.

### **E-mail Links**

We use e-mail links located on this site to allow you to contact us directly via e-mail. We may use and archive the information provided in your e-mail to respond to your questions or comments.

### **Email Communications**

We publish an e-newsletter that is sent periodically to SSSBA members. The e-newsletter is distributed by email. Occasionally we may send announcements about SSSBA events to the mailing list.

### **Changes to this Privacy Statement**

Changing business practices and circumstances may require that we make changes to this privacy policy from time to time. Any changes will be reflected on this website. SSSBA reserves the right to modify its website and/or this Privacy Policy at any time and users are deemed to be apprised of and bound by any such modifications. Our goal is to provide all services to visitors to the SSSBA website in an accessible, efficient and friendly manner while maintaining their privacy. If you have comments or questions regarding privacy, please contact us.

### **Legal Disclaimer**

We may disclose personal information when required by law.

### **For More Information**

If you have any questions, concerns, or comments about privacy please contact us through the SSSBA website.